

This form to be completed by units/organizations for new planning initiatives that will require new funding (beyond current budgets). This form must be submitted to the VP of the respective Division. Upon their approval the VP should sign and submit this form to the Budget Office.

URI Strategic Plan – Implementation Form for BUDGET PLANNING

ORGANIZATION/DEPT/DIVISION/COMMITTEE: _____

YOUR UNIT/DEPT PLANNING GOAL: _____

Strategy: _____

How does this align with URI Strategic Plan for 2006-09? Cite specific goal or strategy from the URI plan or describe:

Budget source /allocation plan: \$_____ (Total New Dollars requested from URI operating budget).
Please describe **any other revenue sources** that will help to fund this goal/strategy including existing budgeted funds, grants, etc..:

Person Responsible /Submitting _____ Date _____

Signature Vice President _____ Date _____

| Step # | Description of Steps or Specific actions | Resources Needed (\$, space, people) | Articulate funds needed each step TIMELINE (CONSIDER THE CORRESPONDING BUDGET FLOW CHART) |
|--------|--|--------------------------------------|---|
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*Status Column to be completed only at the end of the planning period (annually by Dec 31st)

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| See Reverse Side |
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METRICS & MEASURES OF SUCCESS AND PROGRESS

URI Strategic Plan – Implementation Form - Part II

Evaluation/Assessment Measures

Description: How will the progress of the strategy be measured? Define any outcomes, metrics here:

- 1. COMPLETED PLANS SHOULD BE SUBMITTED TO VP'S OF YOUR DIVISION.**
- 2. VP's should send approved signed forms to Budget Office for processing.**
- 3. Budget Office will forward all requests to President and Office of Planning Services.**

Planning Terms:

Goal - Articulate goals that address how your College/department/unit will seek to expand its future and specifically identify how any of these goals will support and further the University's strategic goals, values, vision, and other relevant planning priorities. Goals should reflect new future achievements sought. They go above and beyond current departmental/program initiatives. They reflect desired outcomes of new endeavors to be achieved.

Objective or Strategy - This refers to how the goal will be achieved. Typically, there 2-5 objectives per goal.

Metrics or Key Indicators - Indicate how the achievement of the goal will be measured. How you know when you have been successful.

Actions - This refers to specific steps that will be implemented towards achieving the objective. These steps articulate the timeframe in which each action step would be completed.

URI STRATEGIC PLAN can be found at: www.uri.edu/pspd